Course Registration Form

Send your registration form and payment or the same information by email to:
Justice Institute of BC, 715 McBride Boulevard, New Westminster, BC, Canada, V3L 5T4
For registration only: phone: 604.528.5590; toll free: 1.877.528.5591; fax: 604.528.5653; email: register@jibc.ca

Registration Deadlines

- Early registration is recommended.
- Registration is on a first-come, first-served basis.
- Registrations are accepted up to one day before the course starts. We make the decision to run the course based on the registration numbers 7 days before the course start date. We encourage you to register early to ensure the course is not cancelled.
- Fees must be submitted when registering.

Fields marked with an asterisk* are mandatory for government reporting purposes. Information is protected under privacy legislation.

Current date: _____ Have you ever taken a course at the JIBC? ❑ Yes ❑ No

If Yes, JIBC student number (if known): ☐☐☐☐☐☐☐☐☐☐☐☐ PEN (if known): ☐☐☐☐☐☐☐☐☐☐

*Last name *First name Middle name or initial

Position Organization

The following is my: ❑ Work address ❑ Home address

*Street name and address

*City/Town *Province/State *Country

*Postal Code / Zipcode Email Address Fax ( )

Evening or Home Phone ( ) Day Phone ( ) Cell Phone ( ) Pager ( )

*Date of Birth (mm/dd/yy): _____ Previous name used for registration, if any: _____

*Immigration Status: ❑ Canadian Citizen ❑ Permanent Resident ❑ Student Visa ❑ Other Visa

❑ Non-Canadian Studying Outside Canada ❑ Unknown ❑ Other (Specify) : _____

*Do you identify yourself as an Aboriginal person? ❑ Yes ❑ No If yes, are you: ❑ First Nations ❑ Métis ❑ Inuit

*Gender (check all that apply): ❑ Male ❑ Female ❑ Trans

Disabilities or special requirements (please describe)

Many JIBC courses have prerequisites. Please read our course descriptions carefully before undertaking to register in a course.

Course Name	Course No.	Start Date	Location	Course Fee
			Add GST or LSF** (see below)	
			TOTAL FEE	

ENCLOSED IS MY COURSE FEE PAYMENT BY:

❑ Cheque or money order ❑ Cheque issued by ❑ Student or ❑ _____

❑ MasterCard ❑ Visa ❑ Amex ❑ Name of card holder: _____

Card number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Expiry Date MM/YY: ☐☐ ☐☐

Signature of card holder: _____ JI BC Use Only: authorization number _____

❑ Please check this box if you do not want to receive future mailings about JIBC programs.

****A Learner Services Fee (LSF) of $5.00 per credit is charged for tuition-based courses. See page 162 for more information.**

Please add GST where applicable. Note that most JIBC courses are GST exempt except those that are not part of a program or course series. **GST #107554735**.
Please use one registration form per student. Photocopy this form for use by each additional student.
JIF 203 generic course registration form, last revised 29 Jan 08.